



## A guide to applying for a White Horse Housing property through the Choice Based Lettings schemes

We promote equality of opportunity in every aspect  
of our business in line with our objectives.

# Choice Based Lettings schemes

This guide is designed to explain to applicants the procedure involved in applying for a White Horse Housing Association property being advertised through the choice based lettings service run by Local Authorities.

Choice based lettings is the way all housing association and council homes are let throughout Wiltshire and the surrounding areas. You must be on one of the choice based lettings schemes housing registers in order to be able to apply for a property.

You need to complete a choice based lettings scheme housing application form which is usually done online.

Contact details for Choice based lettings schemes as follows:

**[www.homes4wiltshire.co.uk](http://www.homes4wiltshire.co.uk)**

Wiltshire Council  
Tel: 0300 456 0104

**[www.swindonhomebid.org.uk](http://www.swindonhomebid.org.uk)**

Swindon Borough Council  
Tel: 01793 445 503

**[www.homefindersomerset.co.uk](http://www.homefindersomerset.co.uk)**

Mendip District Council  
Tel: 0300 303 8588

**[www.homesearchbathnes.org.uk](http://www.homesearchbathnes.org.uk)**

Bath & North East Somerset Council  
Tel: 01225 394 041


Once registered you will be placed in a band according to your housing need and given a unique reference number. You will also be advised on the type and size of property you can bid for.



## Lettings Criteria for WHHA

A local connection applies to all WHHA properties.

1. The applicant, currently lives in the village where the vacancy has occurred.
2. The applicant, has previously lived in the village where the vacancy has occurred for a considerable period of time.
3. The applicant, has close family members, such as parents, siblings or children currently living in the village where the vacancy has occurred.
4. The applicant, works in the village where the vacancy has occurred.



## **The Property Advertisements**

### **Local Authorities Websites.**

All vacant properties will be advertised on the individual Local Authorities choice based lettings scheme sites.

### **At Local Libraries**

If you do not have access to the website you can visit your local library for free access to the internet.

### **At your Local Authorities office.**

They display the weekly adverts.

### **Property adverts throughout the County**

Some local agencies also advertise the vacant properties on a weekly basis. You can view a weekly hard copy at White Horse Housing offices in Melksham.

### **Bidding for an advertised property**

You will need your **unique housing register application number** and your **date of birth** to be able to bid.

### **Shortlisted for a property**

Shortlists will be automatically generated when bidding closes and you will be contacted within 7 - 10 working days if you have been successful.

## Contact Us

White Horse Housing Association Ltd

Tel: 01380 850916

Email: [info@whitehorsehousing.co.uk](mailto:info@whitehorsehousing.co.uk)

**[www.whitehorsehousing.co.uk](http://www.whitehorsehousing.co.uk)**

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[@InfoWHHA](https://twitter.com/InfoWHHA)